



SATYENDRA NATH BOSE NATIONAL CENTRE FOR BASIC SCIENCES
[An Autonomous Institute under Department of Science & Technology, Government of India]
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Ref. SNB/ENQ/SG/Printing Items/14-15/1467(WP)

16-02-2015

Sealed quotations is hereby invited for the following

Sl. No.	Description	Qty
01	Printing Items for the Year 2015-16 and as per sample [See attached sheet for details.]	As specified

Rates should be quoted with respect to the items mentioned in the attached sheet and it should be enclosed and submitted with the Tender duly sealed and signed.

Note:

- 1) The quoted price should be inclusive of all taxes and delivery charges up to Centre.
- 2) Quotation validity should not be less than 90 days from the date of opening.
- 3) Payment is subject to after satisfactory delivery and checking.
- 4) Delivery period should be mentioned in the quotation.
- 5) Our ref. no. should be mentioned on top of the quotation envelope.
- 6) Vendor is requested to inspect the Printing items kept in the Purchase Section before submission of their quotation.
- 7) Quotation for the above item should reach this office by **3rd March, 2015**

Thanking you,
Yours faithfully,

S. K. Singh
AR (Purchase)

S. N. Bose National Centre
for Basic Sciences
Salt Lake, Calcutta-700 098.

LIST OF PRINTING ITEMS

Sl No	No of Pages / Folios of Register	Quantity of Register	Quoted Amount (in Rs.)
1.	Children Education Allowance Register 126 Pages With Index Follio wise	02 Books	
2.	Telephone Bill allowance Register 156Pages Folios With Index Follio wise	01Book	
3.	Cheque Register 200 Folios	01 Book	
4.	Ceque Register 100 Folios	01 Book	
5.	Contractor Wise Bill Register 100 page With Index Follio wise	01 Book	
6.	Contractor's Bill Register 100 page With Index Follio wise	01 Book	
7.	Dak Register 200 Pages, Follio wise	02 Book	
8.	Dak Despatch Register 250 Folios	02 Book	
9.	Internal Despatch Register 250 Pages,Follio	02 Book	
10.	Envelope Plain White Small Size	1000 Nos.	
11.	Envelope Window White Small Size	2000 Nos.	
12.	Registar Computer Service Sell 200page With Index Follio	01 Book	
13.	Guest Entry Register 150 Page, Follio	02 Book	
14.	Guest House Bill Register 100 Pages	02 Book	
15.	Guest's Visitor Entry Register 100 PagesFollio	01 Book	
16.	Student's Visitor Entry Register 100 Pages Follio	01 Book	
17.	Guest House Stock Register 100 Pages (Index follio)	01 Book	
18.	Car's Daily Duty Allotment Register 200 Pages, page wise	06 Book	
19.	Stock Register 300 Folios with Index	02 Book	
20.	Purchase Register 100 Folios	01 Book	
21.	Project Non-Consumble Item Registar 100pages Follio	01 Book	
22.	Project Consumble Item Registar 100pages, Follio	01 Book	
23.	Consumble Item Registar 100pages, Follio	01 Book	
24.	Asset Registar 200Pages, Page Wise With Index	01 Book	
25.	Agency Books In Register 200Pages, Page wise	02 Book	
26.	Agency Books Out Register 200Pages, Page wise	02 Book	
27.	After 8 PM Visitor's Register 200Pages, Page Wise	02 Book	
28.	Library Security Duty 200Pages, Page Wise	02 Book	
29.	Register for issued/returned books 200 pages, Page Wise	04 Book	
30.	AFM 250 pages, Follio	01 Book	

**S. N. Bose National Centre
for Basic Sciences**
Salt Lake, Calcutta-700 031

31.	DSC 250pages, Follio	01 Book	
32.	TG DTA 250Pages, Follio	01 Book	
33.	RIGAKU MINIFLEX 250Pages, Follio	02 Book	
34.	X' PERT PRO 250Pages,Follio	01 Book	
35.	VSM LOG BOOK 200Pages	01 Book	
36.	Purchase Indent Register for Technical Cell 100pages	01 Book	
37.	HRTEM USER LOG BOOK 200Pages	02 Book	
38.	PLD Instrument Log Book 250 Pages	02 Book	
39.	PLD /RHEED User Log Book 250 Pages	02 Book	
40.	Helios 600 Log Book-User Slot Clean Room 256 pages.	01 Book	
41.	FESEM Log Book-User Slot 250 Pages	02 Book	
42.	RIGAKU MINI FLEX LOG BOOK-User Slot 250 Pages	02 Book	
43.	Gold COATER LOG BOOK USER SLOT 250 Pages	2 Book	

NB : 1. The Vendors are requested to visit the Centre for inspections of samples before submission of quotation .

2. All Register(s) should be printed in BILINGUAL i.e. English & Hindi format.

Seal, signature with date of the Vendor